

Let's
play.



YMCA of Garner

2009-2010

Dear Timber Drive YMCA Parents,

Welcome back to another awesome year of Timber Drive Early Arrivals and After school! Our staff is excited about offering a fun and safe program to your child while instilling in them the values of caring, respect, responsibility, honesty, and faith. We want to take this opportunity to remind parents of certain policies and procedures we have and ask for your continued help and cooperation as we embark on the 2009 – 2010 school year.

Who to contact if you should have any questions about the Timber Drive program:

Senior Youth Director: Dustin Williams
Cell Phone #: 815-5547
Office #: 773-3621 ext. 105
Timber Drive Y Office #: 772-5900

Early Arrivals

Program time: 7:00am – 9:05am

- Parents may drop children off beginning at 7:00am in the bus loop.
- Please remember that after 8:15am, parents must drop off children at the front of the school instead of the bus loop due to school buses arriving for the morning. PLEASE MAKE SURE THAT YOU ADHERE TO THIS POLICY! Counselors will be standing at the front of the school to welcome and greet your child. Also, please do not let your child out of your vehicle without a counselor present.

After school

Program time: 3:45pm – 6:00pm

Wednesdays: 2:45pm – 6:00pm

- When picking up your child between 3:45pm – 4:15pm, please enter through the front of the building and proceed to the cafeteria to sign out your child. **PLEASE DO NOT PARK IN THE BUS LOOP between these times. This is the Principal's request and will be enforced!**
- Between 4:15pm – 5:00pm, parents may park in the bus loop and walk into the cafeteria to sign out your child.
- Rides Out begins at 5pm!! There will be counselors in the bus loop to call and load your child(ren) into cars. Please be courteous and patient during this process. Thank you!

- Please be sure to bring in a bright yellow YMCA pick-up card or a picture ID, so we will be able to quickly identify you and call your child. This is not intended as an inconvenience, but is an important safety measure.
- If someone different will be picking up your child, PLEASE LET US KNOW! If we have never seen that person before, WE WILL ASK FOR THEIR ID! That person picking up your child MUST ALSO BE ON YOUR LIST OF PEOPLE FOR AUTHORIZED PICK-UP.
- If you need pick-up cards, please let us know and we will be happy to provide you with some.

Parent Communication

- PLEASE CALL OUR TIMBER DRIVE OFFICE (772 - 5900) IF YOUR CHILD WILL NOT BE AT THE TIMBER DRIVE AFTER SCHOOL PROGRAM! It is very important that we know where each child is at all times. We have an answering machine in our office, so feel free to leave a message.
- If someone different will be picking up your child, please call us or send a note. Please let others who may be picking up your child know that we will be asking for a pick-up card or a picture ID if we do not recognize them. Again, this is not intended as an inconvenience, but is for your child's safety.
- If you need someone added to your pick-up list, please let us know and we will add him or her on it.
- It is very important that we have all current and updated phone numbers and addresses for parents, so that we are able to get in touch with you in case of emergencies. Please let us know if you change work numbers or cell phone numbers. We also need new addresses if you move!
- If you need to speak with a member of the Timber Drive Y staff about your child or a concern that you have, please ONLY speak to Dustin. It is a YMCA policy that parents are to speak only with directors and not with huddle counselors. If you have questions about this policy, please let Dustin or the leadership staff know.

Medicine

- A medicine card **MUST** be filled out if your child needs to take medicine while at the YMCA. Medicine cards are filled out on a weekly basis.
- Please do not send medicine in your child's bag. It should be given to a counselor or director during Rides In and we will make sure it is administered at the proper times.

Inclement Weather

Please refer to our website: www.ymcatriangle.org (be sure to click on 'Garner Branch') or call our main business office at 773-3621 for up to date information on our program closings or delays.

- If schools are closed, the YMCA is closed.
- If schools are delayed due to weather, the YMCA will follow the same delay. For example, if school is delayed 2 hours-the Y would open at 9:00am, not 7:00am.
- If schools close early, the YMCA will not operate the After school program. If your child is at the Tracking Out program and school closes early, parents must pick up their child from the Tracking Out facility within one hour of the school's closing. **Buses will not run.**
- In the event of severe weather (heavy rain, thunder and lightning) during Rides Out time, parents must park and come inside to pick up their child. We will not escort children out to their cars in severe weather.
- The same policy applies to Early Arrivals during Rides In time.

SOS Days (Schools Out Special)

- The following days are SOS days for the Year Round Calendar:

- November 11, 2009
- December 21, 2009
- December 22, 2009
- December 23, 2009
- December 28, 2009
- December 29, 2009
- December 30, 2009

**If you need care for your child on these days, please call our Main Business office at 773-3621 to sign up. Please be sure to register 2 days in advance of the day for which you need care.

**The cost for SOS days is \$49.00 for program participants and \$37.00 for members.

***The Early Arrivals and After School program will not run on these days!

IMPORTANT PHONE NUMBERS

Timber Drive Office: 772- 5900

Dustin Williams, Director: 815-5547 (Cell Phone)/ 773-3621 ext. 105 (Office)

Main YMCA Business Office: 773-3621

Timber Drive School: 773-9500

Tracking Out cell phone: 412-6061

Early Release Days (School releases at 12:00pm)

- The following days are Early Release Days:
 - July 22, 2009
 - August 12, 2009
 - September 2, 2009
 - October 21, 2009
 - December 2, 2009
 - February 17, 2010
 - March 10, 2010
 - April 21, 2010

** YOUR CHILD MUST BE ENROLLED IN THE AFTER SCHOOL PROGRAM IN ORDER TO ATTEND EARLY RELEASE DAYS. THERE IS NO EXTRA CHARGE

Please call us if you have any questions regarding the information in this packet. We look forward to a great year with your child!!