

Summer Day Camp Policy Information

Session Transfer Policy:

Please review your receipt and camp selection sheet carefully to avoid transferring sessions. No changes will be processed until a written request is received. Requests may be faxed to the YMCA at 773-3624 or dropped off at our main business office. Transfers honored only if space in session requested is available.

Late Registrations:

No registrations will be accepted after close of business on Thursday for any camp session starting the following Monday. Please plan ahead and register early in order to obtain the sessions you will need your child to attend.

Cancellation Policy:

Written cancellation must be received two weeks prior to the start of a session to qualify for a refund. Refunds are not issued for lack of attendance, illness, vacation, or YMCA cancellation due to inclement weather. Deposits are non-refundable. If written notice of cancellation is not received, payment in full is expected. Your child's non-attendance does not cancel your obligation to pay. Refunds for overpayment of camp sessions are processed by our YMCA Business Office in Raleigh. Refund checks will be mailed to the address on the registration form 30 - 45 days from the date written cancellation is received. **Refunds will not be issued if there is a balance on the account from other camp sessions or other YMCA programs.**

Split Sessions:

All summer youth programs operate in sessions, and sessions may not be divided, halved, or split for any reason, including vacation. There are no adjustments to the total cost of the program due to vacation or illness. Please register only for the sessions that your child plans to attend.

Late Pick-up Fees:

As with all YMCA programs, if you are late picking up your child from the Summer Camp Program, you will be charged a late fee. The late fee is \$5 for the first 10 minutes after the end of the camp day and \$1 for each additional minute you are late. Payment is due at the time you pick up your child. Two staff members will remain with your child until a parent arrives. Please be sure to verify the end time of your child's summer program and make every effort to be on time to pick up your child.

Severe weather policies:

In the event of severe rain, lightning, or other unsafe conditions, camp activities will be modified as necessary to ensure the safety of all participants. On "Code Orange" days, outdoor activities are modified with frequent water breaks and play in shady areas. On "Code Red" days, activities are modified with field trips or indoor play, depending on the program site. Severe weather may affect the pickup process. In cases of driving rain and/or severe lightning, staff will keep campers sheltered until conditions improve. This may slow down the pickup process, requiring drivers to wait. The safety of YMCA children and staff is our first priority. Parents may come inside or into the sheltered areas to pick up their child during severe weather conditions at their own risk.

Holidays:

All camps are closed on Monday, July 5, 2009. All fees for this week of camp have been adjusted to reflect a four day week. The deposit amounts remain the same.

Payment Schedule:

Deposits are required for all camp registrations. **Deposits are non-refundable or transferable.** Invoices will be sent out prior to a payment due date. Please mail or make your payment on time, so that it reaches us by the due date. **If payment is not received, your child will not be allowed to continue attending camp until payment is made.**

Weeks 1 & 2: Due June 11th

Weeks 3 & 4: Due June 25th

Weeks 5 & 6: Due July 9th

Weeks 7 & 8: Due July 23rd

Weeks 9 & 10: Due August 6th