

Cancellation Policy:

A written cancellation must be received two weeks prior to the start of a session or you are responsible for PAYMENT IN FULL for all sessions your child is registered. The cancellation fee is \$25.00 per cancelled Summer Camp session. The cancellation fee is \$25.00 per cancelled Summer Swim Lessons. Refunds are not issued for lack of attendance due to illness or vacation. YMCA Summer Camps operate in sessions.

These sessions may not be divided, halved, transferred or split for any reason. I agree to follow all payment and cancellation policies as stated above for my child's YMCA programs.

Late Pick-Up Fees:

As with all Alexander Family YMCA programs, if you are late picking up your child from a summer camp program you will incur a late fee. The late fee is \$5.00 for the first 10 minutes after the end of the camp day and \$1.00 a minute following. Two staff members will remain with your child until an authorized pick-up arrives.

Medication Policy:

If a child requires medication to be administered during the course of the camp day, our office staff will be happy to assist. It is required that parents fill out a Medication Card indicating the type of medicine, dosage amount and time medicine should be administered. In addition, it is required that the medicine be presented to the office staff in the pill bottle as provided by the pharmacy or the original packaging should the medicine be an over-the-counter drug. All medication is kept in a locked box in the office area. YMCA staff will not administer shots or medications that have to be inserted into body cavities. The one exception to the foregoing is EpiPen injections.

Severe Weather Policies:

In the event of severe rain, lightening, or other unsafe conditions, camp activities will be modified to ensure the safety of all participants. On *Code Orange* ozone layer days, outdoor activities will be modified with frequent water breaks and play in shady areas. On *Code Red* ozone layer days, activities are modified with indoor play or field trips, depending upon the program site. Severe weather may affect the *Rides Out* pick-up process. In cases of severe rain and/or lightening, staff will keep campers sheltered until conditions improve. Parents may come inside or into the sheltered area to pick up their child during severe weather conditions at their own risk.

Holidays:

All camps are closed on Friday, July 3, 2008. All fees for this week have been adjusted to reflect a four day week. Deposits remain the same.

Payment Schedule:

Balances on all camp registration will be billed by session as follows:

Final Payment Due: April 13th

- Session 1 (June 15 – June 19)
- Session 2 (June 22 – June 26)

Final Payment Due: May 8th

- Session 3 (June 29 – July 2)
- Session 4 (July 6 – July 10)

Final Payment Due: June 1st

- Session 5 (July 13 – July 17)
- Session 6 (July 20 – July 24)

Final Payment Due: July 1st

- Session 7 (July 27 – July 31)
- Session 8 (August 3 – August 7)

Final Payment Due: August 1st

- Session 9 (August 10 – August 14)
- Session 10 (August 17 – August 21)

Payment Questions:

Please contact Lena Hyde at 582-2288 or lena.hyde@ymcatriangle.org with your billing or payment questions.

